



**BROOKLYN LAB**  
**CHARTER SCHOOL**

YOU HAVE A RIGHT TO SEE PUBLIC RECORDS The amended Freedom of Information Law, which took effect on January 1, 1978, gives you the right of access to many public records. Brooklyn Laboratory Charter Schools (BLCS) has adopted regulations governing when, where, and how you can see public records. The regulations can be seen at all places where records are kept. According to these regulations, records can be seen and copied at:

**Brooklyn Laboratory Charter Schools (BLCS)**

**77 Sands Street, Brooklyn, NY 11201**

The following officials will help you to exercise your right to access:

- 1) Agency officials who have in the past been authorized to make records available
- 2) Records Access Officer(s)

Cleopatra Wise

BLCS Records Access Officer; Director of Operations

77 Sands Street, Brooklyn, NY 11201

Phone: 347-473-8340

If you are denied access to a record, you may appeal to the following person(s) or body:

Mickey Revenaugh

BLCS Board of Trustees, Board Chair

77 Sands Street, Brooklyn, NY 11201

Phone: 347-473-8340